

TRANSFER TAX IMPORTANT INFORMATION

A. New York State TP-584:

- Required in all counties.
- Payable within 15 days of date of transfer.
- Signed by both grantor and grantee.
- To be filled out in its entirety. (including social security numbers and zip codes)

B. New York City RPT:

- Required in five boroughs. (Manhattan, Kings, Queens, Bronx & Richmond.
- Payable within 30 days of date of transfer.
- Signed by both the grantor and grantee.
- Signatures must be notarized.
- To be filled out in its entirety. (complete addresses for all parties including attorneys)

C. Mount Vernon RPT:

- Required for all City of Mount Vernon transfers. (Westchester County)
- Payable within 30 days of date of transfer.
- Signed by both the grantor and grantee.
- Signatures must be notarized.
- To be filled out in its entirety. (complete addresses for all parties including attorneys)

D. Yonkers RPT:

- Required for all City of Yonkers transfers. (Westchester County)
- Payable within 30 days of date of transfer.
- Signed by both the grantor and grantee.
- Signatures must be notarized.
- To be filled out in its entirety. (complete addresses for all parties including attorneys)

E. Suffolk County- Peconic Bay Region Community Preservation Fund:

- Required in East Hampton, Riverhead, Shelter Island, Southampton and Southold. (Suffolk County)
- Payable within 30 days of date of transfer.
- Signed by both grantor and grantor