

# TAKE JUDICIAL NOTICE

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## **New TP-584 Form Mandatory as of April 15, 2013**

The new form (link to PDF included below) will show a date in the upper left hand corner of 4/13. The form being replaced shows a date of 3/07.

The Form TP-584 currently in use will be accepted by all County Clerks (other than the New York City Register) for transfers prior to April 15, 2013 for 60 days, that is, until June 15, 2013. June 15, 2013 is a Saturday, so as a practical matter the last day the current form may be accepted is June 14, 2013, a Friday.

The counties of Bronx, Kings, New York, and Queens are under the jurisdiction of the New York City Register. The updated TP-584 is expected to be on ACRIS on or about May 6, 2013. For those counties the Register will accept the current form until June 28, 2013.

The revised form will be included in the Westchester PREP system as of April 15, 2013.

The modifications, which are minor, are as follows:

- A box has been added for "Single member LLC" to the "Grantor/Transferor" and "Grantee/Transferee" sections of Schedule A (Information Relating to conveyance). Checking that box will trigger the entry of the members name and SS or EIN.
- The SWIS Code (Statewide Information Code) for the property must be entered in Schedule A. The code appears on the tax bill and will be shown on all Judicial tax searches. It is expected the code will automatically be entered in ACRIS and PREP.
- "Conveyance pursuant to divorce or separation" has been added as a "Condition of conveyance" in Schedule A.
- Schedule D (Certificate of Exemption) requires referees conveying pursuant to a foreclosure action to proceed to Part II, and check the second box under exemptions for nonresidential transferor/seller, and sign at bottom.
- TP-584-1, dated 11/09, has not been changed.

[TP-584 \(4/13\)](#)

[Instructions for Form TP-584 \(4/13\)](#)

[SWIS Code](#)